

Health and Safety Policy Statement

The Tavy Walkham and Plym Fishing Club is committed to ensuring that it will do all that is reasonably practicable to prevent injury and damage to property. The Club will have due regard to the protection of all people who come into contact with the Club activities.

When dealing with health and safety issues officials, members and volunteers carrying out activities have a clear understanding of the need to operate within the context of this policy and arrangements.

Officials, members and volunteers involved in events or work parties will take all reasonable steps to safeguard all those taking part in the activities and those who may be affected by them. The Tavy Walkham and Plym Fishing Club will co-operate with other organisations and landowners to ensure risks are properly controlled.

Health and Safety Arrangements

Duty of Care

The Tavy Walkham and Plym Fishing Club requires all people involved in organising activities, work parties and day to day management to consider the consequences of their acts and omissions and ensure that those acts or omissions do not give rise to a foreseeable risk of injury to any other person.

Risk Assessment

The Tavy Walkham and Plym Fishing Club will ensure that suitable risk assessments are carried out and the results of the assessments are implemented. The aim of risk assessment is to avoid harm and to promote the health, safety and welfare of all involved or who may be affected by an activity. As members of The Tavy Walkham and Plym Fishing Club, administrators and event organisers have not only a moral but also a legal responsibility to ensure that club activities and any organized events are as safe as practicably possible. Risk assessments will be carried out with a view of minimizing risk as well as reducing the likelihood of accidents happening. In the event of an accident it will also reduce the chance of serious injury or ill health.

Risk Assessment procedures require the assessors to consider:

- Hazards – anything that has potential to cause harm
- Who could be affected
- Measures already in place – to avoid possible harm
- Risk – the likelihood that something could happen on a scale of high, medium or low
- Further actions – what more can be done to prevent an accident happening

The Risk Assessment document will be completed and signed by the responsible person, administrator or organizer. Key actions will be conveyed and where appropriate it will be read to all participating so that they know and understand what is expected of them.

Key Responsibilities

The person in charge will -

- Ensure this policy is adhered to
- Ensure Risk Assessments have been carried out
- Brief others on all matters relating to activities, allocation of equipment and resources

Officials and Organisers

Club officials, administrators and persons in charge of a work activity or events are primarily responsible for ensuring safety is properly managed. They have the responsibility to undertake all measures available to ensure the safety and well-being of all people taking part in an activity and those who could be affected. The success of an activity depends on effective management.

Responsibility of the event organizer

- Planning
- Delegation
- Resources allocation, people and equipment
- Decision making
- Clear and effective communication

Responsibility of volunteers

- Turn up at the venue in sufficient time to prepare for the activity
- Attend briefing and debriefing
- Carry out allocated duties in a professional manner

First Aid and Incident reporting

In the event of an incident or accident involving personal injury these procedures will be followed:

All injuries other than minor cuts and abrasions will be recorded on accident forms. It is a requirement that both the injured party and the responsible person sign the form.

If the circumstances of the accident are not clear, notes of the accident will be made on the form.

If there are doubts about the nature or seriousness of the injury, the responsible person will ensure the injured person is given appropriate medical attention as soon as possible.